# **Nomad Move-In Guide**

**Congratulations on your new lease!** Please leverage this guide as a resource ahead of your upcoming move-in and once again, welcome to your new home!

# **Move-In Checklist**

#### **Complete Your Move-In Charges**

To the extent you have not completed the move-in charges as specified in your lease, please login to your secure payments portal and complete the required payments & account set up prior to your move-in date.

#### **Setup Autopay**

From within your secure payments portal you can easily configure autopay helping to eliminate the risk of late payments and associated fees. See the FAQs below for a step by step guide.

#### □ Make a move-in plan with your property owner

To the extent you haven't connected in awhile with your property owner, please feel free to check in leading up to your move-in date to ensure that you are aligned on the process for receiving keys or access to the property.

### □ Transfer Utilities

By now, you may have received automated communications from Utility Profit, a free, no obligation service aimed at helping you transfer any required utilities into your name in accordance with your lease.

#### Document the condition of the home

Once your move-in day has arrived, walk the property (potentially with your owner) and document the condition of the home. Nomad makes things easy by automatically generating an optional move-in inspection that you can complete through the RentCheck App! *Check your email for more details and an invitation to complete an inspection.* 

### Settle In!

Once you've received the keys and have completed your walkthrough, it's time to unpack and enjoy your new home!

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**Need more help?** Should you have any additional questions or concerns regarding next steps that are not addressed by these resources, please submit a ticket via the <u>Help Module</u> of your Portal or via email to **Nomad Support** and a member of our team will reach out to assist you!

# **Move-In FAQs**

# How & when will I receive the keys?

Please keep in mind, as a digital property management solution, Nomad will not be meeting you at the home in person. Instead, you will coordinate & gain access to your new home by working directly with your property owner.

# How do I set up autopay?

From within your Appfolio profile, follow the steps below to configure autopay and never be late again!

- 1. Navigate to either the Home or Payments tabs
- 2. Click Set Up Autopay and select from a saved payment method or add a new one
- 3. Choose whether to pay a fixed amount or your outstanding balance
- 4. Select the start date for the autopayment
- 5. Click Create Autopay

### How do I get in touch with the owner if I need something?

We welcome and encourage you to communicate directly with your homeowner throughout your lease. You can find their contact information within your <u>Resident Portal</u> or within your executed lease.

### Who should I contact first if I need help - the Owner or Nomad?

Aside from Maintenance & Payment related issues, most questions or concerns you are likely to have can be directed to your owner. You can find their contact information at the bottom of your Resident Portal dashboard.

### How do I document the condition of the property upon moving in?

On or before your lease start date, you will receive an email from <u>hello@getarentcheck.com</u> that will provide you with an inspection form to complete. If you do not receive the email, please first check your spam folder(s) and then reach out to Nomad Support

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# Which utilities do I need to transfer into my name?

Your lease will define the utilities you are responsible for and the information necessary to put them in your name. If you have any questions please reach out to the homeowner directly using their contact information found in your Resident Portal.

# How do I transfer utilities?

Since you rent with Nomad, you have choice! You are welcome to reach out to each utility and establish accounts in accordance with your lease. Alternatively, you can leverage a 3rd party Utility Concierge service that we've partnered with to make the process even easier.

# Will the property be cleaned before move-in?

All homeowners are required to verify that their property is clean, safe and functional prior to marketing it to potential residents. Any additional cleaning after showings is at the discretion of the homeowner. Once you sign your lease, you can contact the homeowner using the information found in your Resident portal to discuss additional cleaning.

# Can I see the property again before moving in?

If you would like to schedule another viewing before move in to measure or simply review the property again, please email for assistance.